

**Walpole Town Library  
Board of Trustees Meeting  
February 10, 2026**

**Present:** Gail LaHaise, Bill Ranauro, Sarah Mann, Erin Bowen, Jean Kobeski (Recording Secretary), Jane Malmberg (Library Director)

**Absent:** Amy Howard (Chair), Susan Johnson, Kathy Nerrie (Treasurer), Jana Sellarole

Sarah called the meeting to order at 4:08 in the Community Room of the Main Library.

**Approval of Minutes:** Gail made a motion to accept the January minutes as written. Erin seconded and all voted to approve. Motion carried.

**Treasurer's Report:** Kathy sent her report to the board prior to the meeting.

**Bills:** Jane reported that there was an error in the bills and she will send a revision to reflect the amount paid to our presenter, Laura Tilghman. Jane said she is getting the last books from Amazon and has started receiving books from Ingram so there are invoices from both.

Gail made a motion to accept the Bills; Bill seconded and all voted to accept. Motion carried.

**Old Business**

**Circulation Policy:** Jane reported the town attorney reviewed the new Circulation Policy. He didn't change or correct anything but recommended citing parts of the statute. He also tweaked some of the wording for clarification.

Jane stated copies of the policy and forms are at the front desk. She has created a flow chart for staff instructing them on procedures to follow if a parent requests access to their child's record. The official policy will now be put up on the website.

**Scholarship:** Bill provided copies of the revised scholarship information sheet.

**Elections:** Our three board members, whose terms are ending in March, have been to Town Hall to have their names put on the ballot. They are running unopposed.

**Public Budget Meeting:** Jane said there were no questions about the library budget at the town budget meeting.

**Operations:**

**North Walpole:** There was a brief discussion about possibly changing Tuesday hours in North Walpole. This will be discussed further and a decision will be made at the next meeting when more board members are present.

Julie has begun a new craft program on Fridays. Two people attended the first session.

**Library Card Forms:** Some staff have questioned the need for patrons to fill out the library card application form. It could be easier just to type the patron's information directly into the computer as given by the patron, eliminating the need for the form. Jane presented the pros and cons of eliminating the form and said she would discuss it at the next staff meeting to see what

the full staff prefers. Forms will still need to be completed for children because parents need sign for them.

**Buildings and Grounds:** Jane said she will contact someone in the spring to address the railing on the ramp.

**Technology:** Jane purchased two new Chromebooks.

**Friends of the Library:** The annual meeting will be in March.

**Adjournment:** With no further business to discuss, Gail moved to adjourn; Sarah seconded and she adjourned the meeting at 4:38 p.m.

**The next meeting will be March 10, 2026 at 4:00 p.m.**

Respectfully Submitted,

Jean Kobeski, Recording Secretary

\*\* These minutes are in draft form until approved at the March 10, 2026 meeting.